

**TOPOWER CO., LTD.**

**Meeting Notice for 2023 Regular Shareholder's Meeting  
(Summary Translation)**

**I. Meeting Time :** June 16, 2023 (Friday) 09:00 a.m.

**Venue :** No. 422, Lunziding, Lunding Village, Xinhua Dist., Tainan City  
(Community Center of Lunding Village, Xinhua District)

(Admission starts from 08:30 a.m. at the same place as the meeting)

The agenda for the Meeting is as follows

**a. Report Items**

1. 2022 Business Report.
2. Audit Committee's Review Report on the 2022 Financial Statements.
3. Report on the 2022 Employees, Directors, and Supervisors Bonus and Compensation.
4. Report on the 2022 Earnings Distribution.

**b. Ratification Items**

1. 2022 Final Accounting Books and Financial Statements are submitted for ratification.
2. Proposal for Earnings Distribution of 2022 is submitted for ratification.

**c. Discussion Items**

1. Partial amendment to the "Articles of Incorporation".
2. Partial amendments of "Rules of Procedure for Shareholders' Meetings" .

**d. Questions and Motions**

**II.** If there are any matters that should be listed and described in the main content of the convening as described under Section 172 of the Company Act, please access the website of the Market Observation Post System (<https://mops.twse.com.tw>), click on Basic Information\Electronic Books\Financial Reports and Shareholders' Meetings\ Company's stock name and code\ " Reference to Motions" or "Supplementary Information for Handbooks and Meetings." for inquiry.

**III.** The Content of the 2022 Earnings Distribution of the Company: The Board of Directors has resolved distribution of cash dividend from the total amount of distributable retained earnings, NT\$161,076,433, is distributed to shareholders as cash dividends, with NT\$ 2.5 distributed per share, rounded down to the nearest dollar. Fractional shares with values less than one dollar are accumulated and

recognized as the Company's other income. The Chairman is also authorized to set the record date, the date of payout (distribution of cash) and other related matters.

- IV.** In accordance with Article 165 of the Company Act, the book closure period will be from April 18, 2023, to June 16, 2023.
- V.** The meeting notice attached with one copy of the attendance card and proxy form of annual shareholders' meeting. We look forward to your attendance. If the shareholder(s) is attending the meeting in person, please fill in and sign or stamp the attendance card on the second slip and carry it to the check-in desk on the day of the meeting ; no need to mail it back. In the case that an agent(s) is entrusted to attend the meeting, please fill in and sign or stamp the proxy form on the second slip then deliver it to the Company's Stock Affairs Agency Department, Capital Securities Corp. at least 5 days prior to the day of the meeting. The Stock Affairs Agency will then fill in and produce the sign-in cards mailed to the aforementioned proxy as proof of attendance.
- VI.** The Company will compile and post a general list of information on proxy solicitations, if any, by May 16, 2023, and disclose it on the Securities & Futures Institute website (<http://free.sfi.org.tw>). Investors may conduct searches for information by logging in on the above site, selecting "Search proxy solicitation announcement and meeting notices", and entering the required information in the system.
- VII.** The Transfer Agency Department of Capital Securities Corp. is the proxy tally and verification institution for this Annual meeting.
- VIII.** Shareholders may exercise their electronic voting rights at the regular shareholders' meeting during the period from May 17, 2023 to June 13, 2023. Please login in the STOCKVOTE platform of Taiwan Depository & Clearing Corporation(TDCC) (<https://www.stockvote.com.tw>) and follow the instruction.

To respected shareholders

Yours Sincerely,

Board of Directors  
TOPOWER CO., LTD.